Palo Verde College
Arneson Theater (Performing Arts Center)
One College Drive, Blythe, CA
3:00 p.m.
Academic and Professional Concerns of the faculty are discussed as per AB 1725: 10+1 areas
Academic Senate Officers:
President: Sarah Frid
Vice President: Rosa Linda Martin
Secretary: Vanja Velickovska

1. Opening of Meeting

Subject	**1.1 Call to Order**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Procedural

Subject	**1.2 Adoption of Agenda**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Action
Recommended Action	Adopt this Agenda

Subject	**1.3 Minutes from March 8, 2022**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Minutes
Minutes	View Minutes for Mar 8, 2022 - Academic Senate Meeting

File Attachments
March 8, 2022 Academic Senate Minutes.pdf (162 KB)

2. Public Commentary

Subject	**2.1 Public to Address the Senate on Agenda Items**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	2. Public Commentary
Access	Public
Type	Procedural

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

3. Old Business

Subject	**3.1 Academic Standards - Institutional Set Standards**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	3. Old Business
Access	Public
Type	Action

Action taken by College Council on March 10th and 15th:

STANDARDS		Where did the initial calculation come from?
Course Completion Rates	70%	past three years average for which the data is available
Certificate Completions	39	past three years average for which the data is available
Degree Completions	240	past three years average for which the data is available
Transfers	39	past three years average for which the data is available
Licensure Examination Rates	75%	Required State Average by LVN
Employment Rates	37.68%	**Perkins Core 4 District Negotiated Rate** - because this is the only employment data that the District has access to. If, in the future, we have more mechanisms for measuring employment, then we will make adjustments to account for the additional data.

STRETCH GOALS		All standards were calculated for a 10% Stretch Goal.
Course Completion Rates	77%	
Certificate Completions	42.9	
Degree Completions	264	
Transfers	42.9	
Licensure Examination Rates	82.5%	
Employment Rates	41.45%	

Subject	**3.2 Rising Scholar's Program**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	3. Old Business
Access	Public
Type	Information

The Guided Pathways Committee held a meeting on 3/29/2022 that served as an open forum for members to discuss issues/obstacles with the current Correspondence Ed processes. No solutions were recommended at that time; the committee decided they needed a LOT more time to discuss viable solutions and draft a recommendation for Academic Standards to consider.

Some issues that were brought up:

- bundling ALL student materials and waiting for late course materials from faculty does a disservice to the student by giving them EVERYTHING late
- printing all materials at PVC is not a sustainable option with the timeframe, we may need to adjust to outsourcing the printing and this may change deadlines for course materials.
- Summer Session: 6 week session, 7 contacts, CDCR Educational Units Closed for 2-3 weeks = not in accordance with Title 5 § 55262
    - (a) Any portion of a course conducted through correspondence education should be established through a cycle of assignment submissions and comprehensive, responsive feedback as determined by local policy. A student's enrollment in a correspondence course in no way diminishes the instructor(s) responsibility to ensure that each student receives ongoing support toward making meaningful academic progress. Students participating in courses conducted through correspondence education shall also have access to student support services, including counseling, library services and research assistance, and tutoring or learning support, via mail, email, telephone, or in-person dependent on local practice. Determinations and judgments about the quality of correspondence education under the course quality standards shall be made with the full involvement of faculty in accordance with the provisions of section 53203.

What additional concerns do faculty need addressed and added to this conversation?

4. New Business

Subject	**4.1 Schedule of Courses**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	4. New Business
Access	Public
Type	Information

2 year schedule (AKA the Revolution spreadsheet completed in December 2020) timeframe has concluded.

What kinds of recommendations do we want to take back to the district about creating the schedule moving forward?

Before the spreadsheet, and during the spreadsheet, we used Instructor Class Schedule Request forms.

Subject	**4.2 Student Grade Record Recommendation by Academic Standards**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	4. New Business
Access	Public
Type	

Recommendation from Standards:

"All PVC faculty to record grades on CANVAS so that the institution has access to the record of students' grades in case anything happens to the faculty member, or if the faculty leaves. Student work not returned to the student shall be kept for 1 year, whether hard copies or digital files."

Background:
- (AP 4231) Appeals to protest grades, or request for grade changes, must be submitted by the student no later than one hundred eighty (180)calendar days after the grade has been issued.
- (AP 4231) In the event that an Instructor is no longer employed by the District or is otherwise unavailable to respond to the grade change claim, the Vice President of Instructional Services shall refer the petition to the appropriate division chairperson or designee for review and action. The decision of the division shall be final.
- After 1 year, student work held by the instructor should be destroyed.
- Division chair should be notified where student documents are kept (one drive, USB drive, file cabinet).
- In progress: CANVAS final grades will be imported into Colleague, instead of having to double enter final grades into PVC-Services or Self Service.

5. Reports- Senate Leadership & Committees

Subject	**5.1 President: Sarah Frid**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	Information

- New Executive Leadership Job Descriptions, Title Changes, Salary Increase on Board Agenda Tonight
  - Vice President, Instruction & Student Services, Row 15 --> Asst. Superintendent/VP Instruction & Student Services, Row 16
  - Vice President, Administrative Services, Row 15 --> Asst. Superintendent/VP Administrative Services and College Advancement, Row 16
  - Associate Vice President, Human Resources, Row 13 --> Asst. Superintendent/VP Human Resources, Row 16
- Rising Scholars Intent to Fund Letter Attached
  - 15th out of 59, Palo Verde CCD awarded $148,000.00 July 2022 through June 2025 by the Chancellor's Office

> File Attachments
> Intent to Award Letter for RSN (4-8-22).pdf (270 KB)

Subject	**5.2 Vice President: Rosa Linda Martin**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.3 Secretary: Vanja Velickovska**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.4 Curriculum Co-Chair: June Turner**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.5 Articulation Officer: Jennifer Faux-Campbell**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.6 Academic Standards: Rosa Linda Martin**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.7 Equivalency: Sarafina Redwine**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees
Access	Public
Type	

Subject	**5.8 Flex: Sarafina Redwine**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	5. Reports- Senate Leadership & Committees

Access   Public

Type

Subject   **5.9 Faculty Handbook Taskforce: Richard Castillo**

Meeting   Apr 12, 2022 - Academic Senate Meeting

Category   5. Reports- Senate Leadership & Committees

Access   Public

Type

Subject   **5.10 Online Teaching Council - R. Castillo**

Meeting   Apr 12, 2022 - Academic Senate Meeting

Category   5. Reports- Senate Leadership & Committees

Access   Public

Type

6. Information Items from Shared Governance Committees

Subject   **6.1 Benefits and Professional Development- S. Loureiro**

Meeting   Apr 12, 2022 - Academic Senate Meeting

Category   6. Information Items from Shared Governance Committees

Access   Public

Type   Procedural

Subject   **6.2 Budget- B. Thiebaux**

Meeting   Apr 12, 2022 - Academic Senate Meeting

Category   6. Information Items from Shared Governance Committees

Access   Public

Type

Subject   **6.3 Equal Employment Opportunity Plan- P. Martinez**

Meeting   Apr 12, 2022 - Academic Senate Meeting

Category   6. Information Items from Shared Governance Committees

Access   Public

Type

Subject	**6.4 Foundation- V. Velickovska**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

> File Attachments
> 21-22 AS Committee Rep Report Form -VV.pdf (248 KB)

Subject	**6.5 Facilities & Safety- C. Lozoya**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

Subject	**6.6 Guided Pathways- S. Frid**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

> File Attachments
> 21-22 AS Committee Rep Report Form - signed (4).pdf (245 KB)

Subject	**6.7 Program Review- T. Bolin**
Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

> File Attachments
> 21-22 AS Committee Rep Report Form meeting Bolin March 10.pdf (161 KB)
> 21-22 AS Committee Rep Report Form meeting Bolin April 7.pdf (153 KB)

Subject	**6.8 Student Learning Outcomes- P. Martinez**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

Subject | **6.9 Student Success and Equity- J. Singler**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

Subject | **6.10 Technology- C. Hettige & M. Gamez**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	

7. Open Forum

Subject | **7.1 Open Floor for Discussions**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	7. Open Forum
Access	Public
Type	

8. Announcements

Subject | **8.1 Open Floor for Announcements**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	8. Announcements
Access	Public
Type	

9. Adjournment of Meeting

Subject | **9.1 Adjourement of Meeting**

Meeting	Apr 12, 2022 - Academic Senate Meeting
Category	9. Adjournment of Meeting

Access
Type

Public